



South Fulton Georgia



Invites your interest in the position of

Chief Financial Officer



South Fulton, Georgia, the Atlanta metro area's most vibrant community, seeks an experienced, challenge-driven finance professional to serve as its next **Chief Financial Officer (CFO)**. This opportunity to join a newly established municipality in a solid financial position is for the professional who thrives in change management, sees opportunities through to successful completion, and is a natural manager with a history of building sustainable teams.

The next **CFO** has significant technical skills and is highly successful in managing governmental accounting and reporting, including grant management, interpretation, and reporting. In addition to addressing the day-to-day operations of the finance department, the City of South Fulton's **CFO** will prioritize:

- Overseeing the department's data migration into the newly adopted Tyler financial system while educating staff to use the system and expediting account reconciliation, audits, and other timely needs.
- Assessing department needs, developing a long-term vision and short-term action plan to increase institutional knowledge, improving staff training and development, and creating departmental success.
- Developing financial policies, procedures, and processes and executing a plan to educate staff, ensuring a sustainable system of internal controls, accountability, and compliance.
- Creating and maintaining a trusting, team-centric culture with high morale where staff are encouraged and empowered to excel.
- Enhancing communication, collaboration, and trust in financial practices, systems, and financial reporting among department staff, City staff and leaders, community, and other stakeholders.

This position is for the bold and courageous leader who identifies with the City's cohesive culture – a common spirit and passion to succeed. The ideal candidate advocates succinctly and respectfully for changes that benefit the entire community.

About the Community:

Located just 20 miles southwest of Atlanta, Georgia, the City of South Fulton was incorporated in 2017 from parts of southwest Fulton County. With a population of just under 108,600, the City of South Fulton ranks eighth out of Georgia's 535 incorporated cities and towns.

More than 93 percent of its residents hold at least a high school diploma, and the median household income is about \$69,000, making the City one of the best-educated and most affluent in the south metro Atlanta area. South Fulton is a community of excellence, offering residents, businesses, and visitors a premier lifestyle experience.

The City is home to the South Fulton Parkway Corridor, which connects Hartsfield Jackson Atlanta International Airport to South Fulton and the Old National Highway Corridor. The City is adjacent to the Fulton Industrial District, one of the metro Atlanta region's largest industrial and business areas. South Fulton also houses the Wolf Creek Amphitheater, an outdoor recreation and concert venue.

Fulton County lies in north-central Georgia in the foothills of the Appalachian Mountains. The warm southern climate produces plentiful hardwood and pine forests, making the area a beautiful place to live. Fulton County encompasses 528.7 square miles and stretches over 70 miles from one end to the other.

The Chattahoochee River, the source of drinking water for most of Fulton County, is one of the country's smallest water sources relative to the population it supports. The "Hooch" runs out of the north Georgia mountains, bringing plentiful trout.

About the Organization:

The City of South Fulton is a council-manager form of government with a mayor and a seven-member City Council that establishes policy and hires and supervises the City Manager. The Mayor and council members are elected to four-year terms. The day-to-day operations of the City of South Fulton are directed by the City Manager, who reports to the City Council. The City Manager ensures policy set by the council is adopted and followed and that the City's staff provides the most efficient and effective service for residents.

The City's vision is to be an innovative, diverse community that is safe, environmentally conscious, healthy, transparent, and financially sustainable for all its community members and visitors. Its [2020-2023 Strategic Plan](#) focused on developing strong, healthy teams, improving infrastructure and solidifying finances, increasing community collaboration and quality of life, and focusing on economic development and creating an efficient government.

South Fulton's nearly 700 employees work within its 17 departments to deliver municipal services with respect and professionalism, exceeding client expectations. As a City of inclusion, South Fulton desires to work cohesively with community members to discover innovative ways to shape its future. As the City explores how to develop these strategies, it remains committed to maintaining and improving existing infrastructure to provide quality facilities for the residents.

About the Department and Position:

The City's Finance and Administrative Services Department is responsible for providing oversight and support for financial, administrative, and technology operations. Staff works within four functional divisions: Accounting, Budget, Grants Administration, and Revenue Management.

The Finance Department records all City revenues; ensures that adequate funds are available to meet daily financial obligations; ensures departmental expenditures are within budget; prepares payrolls, accounts payable payments, and accounts receivable transactions; monitors businesses to ensure appropriate licenses are obtained and performs cash and debt service management; provides contract and procurement oversight; prepares annual budgets; and assists external auditors in completing annual audits. Learn more about the department [here](#).





Reporting directly to the City Manager, the **CFO** develops and oversees the City's **FY 24 \$204 million budget** (\$126M General Fund), supported by a property tax rate of \$.012 per \$100 assessed value. The **CFO** leads a team of 13, mostly new staff eager to learn and grow. The next **CFO** will strategically steer the department to embrace and proactively plan for changes as the City grows.

The successful candidate demonstrates extensive knowledge and application of:

- Georgia General Statutes, the principles and practices of general fund and local governmental accounting, the preparation of internal financial statements and complex external financial reports, including the Annual Comprehensive Financial Report and other required regulatory reports.
- The principles and practices of cost and fixed asset accounting, grants management and compliance, internal controls, and audit principles and practices.
- The principles and practice of municipal budgeting, capital improvement budgets and funding, forecasting and financial modeling.
- Economic development tools such as development authority, tax allocation districts, the process of abatements, and an understanding of the difference between policies and procedures of development authorities vs. cities.

Qualifications:

The following are **required**:

- A bachelor's degree* in accounting, finance, business, public administration, or related field.
 - *Note: A master's degree, Georgia's Certified Public Finance Officer designation, and/or Certified Public Accountant (CPA) *are preferred*.
- 5 - 7 years of progressively responsible and broad-based professional experience managing financial and accounting functions for a local government or private industrial organization. An equivalent combination of education, training, and experience will be considered.
- Georgia Public Finance Officer Certification within one year of hire, contingent upon the availability of the courses.
- The ability to be bonded and possess a valid driver's license in Georgia.

Salary and Benefits:

The hiring range for the position is \$140,872 - \$179,162, depending on qualifications and experience. The City of South Fulton provides comprehensive benefits, including medical coverage and a retirement plan with an employer match.

To apply, please visit

<https://www.governmentjobs.com/careers/developmentalassociates> and click on the **Chief Financial Officer – South Fulton, GA** title.

- All applications must be submitted online via the Developmental Associates application portal (link above) – NOT the City's employment application portal or any other external website.
- Resumes and cover letters must be uploaded with the application.
- Applicants **must** apply by March 31, 2024. Screening will begin on March 26.
- Successful semi-finalists will be invited to participate in virtual interviews and skill evaluation interviews on April 18 - 19, 2024. Candidates are encouraged to reserve these dates for virtual meetings should they be invited to participate.
- Direct *inquiries* to hiring@developmentalassociates.com.

The City of South Fulton, GA, is an Equal Opportunity Employer. Developmental Associates, LLC manages the recruitment and selection process for this position. To learn more about our selection process, visit

<https://developmentalassociates.com/client-openings/>, select "Client Openings," and scroll down to "Important Information for Applicants."

