



ROCKY MOUNT, NC
THE CENTER OF IT ALL



Chief Internal Auditor
City of Rocky Mount

The Community:

Established over 150 years ago at the Falls of the Tar River, Rocky Mount prides itself on being a leading cultural, economic, and education center of Eastern North Carolina. This city of over 60,000 lies in two counties, Nash and Edgecombe and is home to NC Wesleyan College as well as Nash and Edgecombe Community Colleges. With lovely parks and greenways, a jewel of the City is the Imperial Center for the Arts and Sciences creatively and lovingly renovated from an abandoned Atlantic Coast Line Railroad water tank and pump house. The city is served by three major highways: I-95 to its west US 64 (Future 87) as its main east-west corridor and US 301 (Wesleyan Boulevard) as its main north-south corridor. The City has easy access to Raleigh (55 miles) and the Research Triangle. It is also a two-hour drive from Wilmington and the beautiful North Carolina coast. With such easy access to several major highways and Raleigh-Durham International Airport, Rocky Mount is a great place to live and to do business. With its temperate climate and close proximity to both the mountains of North Carolina and Atlantic Ocean beaches, Rocky Mount provides residents the best of both worlds.



The **City of Rocky Mount, NC** is seeking a skilled and service focused **Chief Internal Auditor (CIO)** who is a strategic thinker and collaborative project manager to lead the City of Rocky Mount Internal Auditing program. *Reporting to the Mayor and Council*, the CIO will build on a recently developed internal auditing program that evaluates standards, identify gaps and enhances performance of all departments within the City of Rocky Mount.



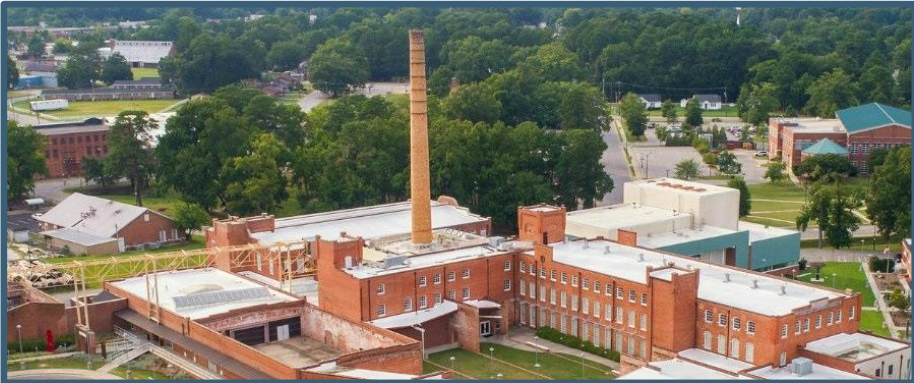
About the Organization:

The City of Rocky Mount is governed by a non-partisan City Council utilizing a council/manager form of government consisting of a Mayor, Mayor Pro-Tem and six Council members. City Council sets the policy and direction; the City Manager oversees the day-to-day operations of the organization. The City, believing in active Community input and engagement has 15 Council Committees, Commissions, or Boards. Holding an Aa2 bond rating and multiple GFOA budget awards, the 2017-2018 adopted budget is \$201M budget with a \$64M General Fund, a \$81.5M Electric and a \$21M Gas Fund. The City holds a \$400M debt load. The City has 12 departments employing 900 FTE employees. In addition to traditional municipal departments, Rocky Mount is an ElectricCity which also has a fixed route transit system, a City library, museum and theater. Additional information about the City is available at <http://www.rockymountnc.gov>.



Position Description and Responsibilities:

The City has established an Auditing Committee of the City Council. The CIO will work closely with the Auditing Committee and engage with executive staff to coordinate the duties of the department. The Chief Internal Auditor will conduct internal audits, ensure internal controls, and provide support in budget development in partnership with the City Manager and Finance Director. The CIO will only be successful with a proactive and educational philosophy rather than a “gotcha” and rigid approach. The focus of the internal auditing program will be process improvement with the goal of collaboratively identifying best practices, improving accountability, and creating streamlined, effective and consistent protocols that fit the goals and needs of each department and the City overall. methods that enhance City effectiveness.



The successful candidate:



- has experience leading and conducting internal audits;
- has a track record of successfully assisting departments to understand the auditing process and how performance improvement can result;
- communicates and collaborates with an outstanding ability to listen for understanding, educate and seek satisfactory solutions;
- uses proactive rather than punitive auditing methods in the day to day course of work and has a verifiable track record of same;
- evaluates and recommends changes to policy as needed based on audit findings and best practice;
- has comprehensive knowledge of principles and practices of accounting as applied to city government; thorough knowledge of the principles of city government budgeting; thorough knowledge of modern office practices and use of standard office and accounting equipment; thorough knowledge of audit practices;
- has experience providing technical support to external contractors;
- analyzes and synthesizes multiple complex pieces of data into understandable reports;
- effectively communicates technical information in understandable terms to a wide variety of audiences;
- develops strategies for creative engagement with departments;
- experience in consulting on budget development and financial management:
- communicates excellently both verbally and in writing and possesses well-developed interpersonal skills and abilities; and,
- thrives in a culture of high-performance expectations and personal accountability.

Qualifications:

The City seeks an auditing professional with a minimum of a bachelor's degree with major coursework in accounting. Possesses a minimum of five years auditing experience including audit leadership experience. Three or more years of government accounting experience is preferred. CIA or CLGFO is highly preferred or candidates should have the interest and ability to obtain CIA or CLGFO within two years. CPA credential is desirable.

There is a residency requirement to live within the corporate city limits of Rocky Mount within 12 months of appointment to the position. The hiring salary range is \$88,848.64 to \$111,060.82 and base salary and compensation is negotiable based on experience and qualifications. There is no residency requirement.



To confidentially apply, please go to <http://www.developmentalassociates.com>, and click on the **Chief Internal Auditor** – City of Rocky Mount title on the left side of the page. All applications must be submitted online via the Developmental Associates application portal – NOT the City Application portal, nor any other external website; it is not sufficient to send only a resume. Resumes and cover letters should be uploaded with the application.

All inquiries should be sent to hire@developmentalassociates.com. Application review begins July 15, 2020. Successful semi-finalists will be invited to participate in a virtual skill evaluation on August 25-26, 2020. Candidates are encouraged to reserve these dates should they be invited to participate. The City of Rocky Mount is an Equal Opportunity Employer.

The recruitment and selection process is being managed by [Developmental Associates, LLC](#).



The City of Rocky Mount provides employees with a comprehensive Benefits Package. All regular full-time employees are offered:

- A minimum of 10 days paid vacation leave
- 96 hours of paid sick leave
- 9-11 paid holidays
- Aetna Consumer Driven Plan (HDHP with an HSA or an HRA account)
- City paid life insurance
- Optional employee paid health and life coverage for dependents (pretax premiums)
- Medical and Dependent Care reimbursement accounts
- Voluntary dental, vision, term life, short term disability, whole life, accidental, heart attack/stroke and cancer insurance policies
- Pension benefits under the Local Government Employee's Retirement System
- 401(k) plan with a 3% employer-paid contribution
- Tuition reimbursement benefits
- College education and Language Incentive pay

